

Trinity Community Church

Safeguarding

Our primary aim is to serve Christ and to provide a safe place for people to use Trinity Community Church and the Woodnook Centre.

What do you do if you have a concern about a child or a vulnerable adult?

- Contact the Safeguarding Officer immediately - Telephone 07510248352
- Do not ask the person any questions about your concerns
- Do not speak to the minister as his role within Safeguarding is specifically to offer pastoral care to the accused
- After speaking to the Safeguarding Officer, a record of your concern will be entered into the Concerns Book. If there is an urgent need then the Safeguarding Officer will contact the Duty Team and other agencies.

What do you do if a child or vulnerable adult discloses to you?

- Contact the Safeguarding Officer immediately - Telephone 07510248352
- Together you will complete the reporting form and the details will be entered in the Concerns Book.
- Do not offer the person confidentiality or ask questions as this could be seen as leading the person to the wrong conclusion.
- The Safeguarding Officer will take advice from the Duty Team.
- The form will be handed to the Duty Team who will respond to the Safeguarding Officer within 72 hours.

What must you do if you work with children and vulnerable adults?

- If you are involved in any Church groups or activities as a leader or helper, work with under 18s or transport Church attendees then you must have a DBS clearance.
- The Church will ask you to complete a form for submission
- Your DBS clearance will need renewing every 3 years
- You must also attend specific Safeguarding training as instructed.

Definitions

- A **child** is any person who is under the age of 18 years
- A **vulnerable adult** is a person over the age of 18 years who has a physical disability, mental illness, addiction to alcohol and/or drugs, reduced mental capacity or is in receipt of care. A person can also be vulnerable under financial capacity. Vulnerability can happen to anyone and is not always permanent

Contact: Adele Cox, Safeguarding Officer – Telephone 07510248352